



LIVERPOOL HOPE
UNIVERSITY

175 YEARS OF ACADEMIC
EXCELLENCE

SENIOR LECTURER or SENIOR PROFESSIONAL TUTOR IN LAW

RECRUITMENT PACK

Closing date: Wednesday 15th May 2024 at
5.00pm



PERSONNEL DEPARTMENT RECRUITMENT PACK

POSTS: Senior Lecturer OR Senior Professional Tutor in Law

School: School of Law and Criminology

STARTING DATE: Sept 2024

SALARY RANGE: £45,585 - £54,395 per annum (Grade 8)

TYPE OF CONTRACT: Permanent

The Posts:

We seek applications from those with ambition and drive. Candidates must have a desire to be part of an ambitious, dedicated, and forward-thinking team. For the successful candidates, Liverpool Hope can offer an enriching, supportive and unique environment in which to work. This is a great opportunity for candidates who not only want to develop their own career, but also contribute to the strategic development the School of Law and Criminology, the University and the career aspirations and life chances of future generations of students. The School of Law and Criminology provides a research and practice-informed undergraduate and postgraduate curriculum and a student experience that seeks to prepare students with the knowledge, skills, capabilities, and capacities that will be essential for careers in the legal profession and beyond. The School of Law and Criminology offers 3 and 4 year the undergraduate LLB Honours degree and several BA Major Honours degrees in Law in which Law can be taken in combination with, for example, Criminology, Psychology, Business, Information Systems, English Literature or Politics and International Relations. We also offer the hybrid LLM BY research degrees in Cyber Law and Policy and international Migration and Refugee Law and expect to add LLM by research postgraduate degrees in Counter-Terrorism, Security and the Law and International Trade Law in the near future.

Candidates should have successful experience of undergraduate teaching and student support in the laws of England and Wales and be prepared to contribute to the delivery of any two of our compulsory foundational law subjects. Given our plans for further expansion of existing provision, we would particularly welcome applications from candidates able to offer expertise and teaching experience and lead in the areas of the law of Torts, Media Law, Legal Skills and the SQE functional law preparatory courses. Applications from candidates with experience of legal practice would also be very welcome. Successful candidates should also be able to offer a specialist research-linked optional final year elective subject.

The University is rapidly developing its research profile and has an ambitious agenda for the future. All new academic staff appointed to the University as Senior Lecturers must either already be research active at 3* or above or have the proven capacity, willingness and ability to become research active at this level for the next REF. The University has various support mechanisms in place to help scholars who are ambitious in developing this strong research profile.

Candidates should have a research and teaching profile in line with criteria outlined in the pertinent Person Specification. Candidates must demonstrate the ambition to submit to the next REF exercise.

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Requirement for PhD

A PhD is a minimum requirement for all Senior Lecturers. When completing your application please include the title and a copy of the abstract of your doctoral dissertation.

A PhD is not a requirement for Senior Professional Tutor although individuals must have significant professional / industry experience and knowledge.

Requirement for FHEA or equivalent

The University seeks to ensure that all academic staff who teach have relevant training and/or documented experience. To this end the norm is to ask colleagues who do not already have a teaching qualification in *Higher Education* to complete a 15 credit M level module in Classroom Practice. The module is taught intensively in the first few weeks of the new academic year (total contact hours are around 15). The University also sets achievement of Fellowship of the Higher Education Academy (FHEA) status (or above) as a two-year target. The University provides advice and support to achieve this and covers costs. Any exceptions to this norm must be agreed with the Head of Department.

Job Description/Key Duties of the Post:

The academic Role Profiles for Senior Lecturer gives further guidance regarding the level of activity required at these grades at Hope. Below is a broad indication of typical key duties. Appointment to the senior post will reflect significant prior experience of lecturing and an ability to use this experience to help shape the department in the future.

This Job Description is a guide to the work you will initially be required to undertake. It may be changed from time to time as circumstances require. It does not form part of your Contract of Employment.

Research (Senior Lecturer Only)

- a. Research and publication at 3* level or above
- b. Applications for personal research funding through grants, scholarship etc
- c. Leading funding application processes and managing research partnerships/consortia
- d. Dissemination of work in national, international and - wherever possible - high impact for a
- e. Participation in the university's own research dissemination endeavours and the promotion of a research-active, scholarly community on campus

Pedagogic work, including

- a. Teaching/lecturing, tutorial and seminar work at both undergraduate and postgraduate levels
- b. Setting and marking of examinations and other forms of assessment
- c. Supervision of undergraduate and postgraduate student's independent research projects; and
- d. Programme direction

Curriculum development, including

- a. Planning, development and evaluation of courses and course materials

Student support and Pastoral care

- a. As appropriate to the mission of the University with particular focus on student achievement and retention

Staff development activities, including

- a. Participation in annual staff performance review
- b. Participation in the school peer monitoring activity; and
- c. Participation in other developmental activities, as arranged by the Head of School

Team development, including

- a. Working with others to advise and support new members of staff
- b. Participate in mentoring less experienced colleagues on their professional development

Administration

- a. Strategic planning for the development of the subject area
- b. Responsibilities relating to promoting the School, publicity, public relations, marketing, recruitment and admissions of students
- c. Responsibilities around quality control, including liaising with external examiners; and
- d. Serving on internal/external committees or bodies

Name of Contact for Queries:

Professor Franco Rizzuto
Dean of the School of Law and Criminology
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Email: rizzutf@hope.ac.uk

Conditions of Service:

Liverpool Hope University has two main teaching campuses – Hope Park in the Liverpool suburb of Childwall and the city centre Creative Campus. This post is based at the Hope Park campus. However, you may be required to work in other areas of the University as and when required.

The posts is permanent, subject to the normal probationary period of twelve months.

Salary scale for the Senior Lecturer posts is £45,585 - £54,395 (grade 8) per annum. New appointments will normally be made on the first incremental point of the advertised grade within the salary scale. In certain circumstances, it maybe appropriate to offer a candidate a higher incremental point of the advertised grade. A higher salary will not be offered purely on the fact that it has been requested. Any starting salary above the first incremental point of the advertised grade must be justified and **supported by evidence**. Salary is payable monthly in arrears on and around the 20th of each month.

The annual leave runs from 1st September to 31st August. Holiday entitlement is 35 days per year plus statutory Public Holidays and Liturgical days. This entitlement is pro-rated for part-time staff.

FURTHER INFORMATION

Liverpool Hope University has two main teaching campuses – Hope Park in the Liverpool suburb of Childwall and the city centre Creative Campus.

We have invested more than £60 million in buildings and equipment over the past eight years and we are proud of our campuses. Stunning listed buildings sit alongside modern architecture, and with beautiful gardens and facilities, which make Liverpool Hope University a unique place to work and study.

Mission and Values

Liverpool Hope University is an ecumenical Christian Foundation, which strives:

- to provide opportunities for the well-rounded personal development of Christians and students from other faiths and beliefs, educating the whole person in mind, body and spirit, irrespective of age, social or ethnic origins or physical capacity, including in particular those who might otherwise not have had an opportunity to enter higher education;
- to be a national provider of a wide range of high quality programmes responsive to the needs of students, including the education, training and professional development of teachers for Church and state schools;
- to sustain an academic community, as a sign of hope, enriched by Christian values and worship, which supports teaching and learning, scholarship and research, encourages the understanding of Christian and other faiths and beliefs and promotes religious and social harmony;
- to contribute to the educational, religious, cultural, social and economic life of Liverpool, Merseyside, the North-West and beyond.

Liverpool Hope's Values

Hope strives to meet the following values, which are integral to the fulfilment of its Mission:

- be open, accessible and inclusive,
- take faith seriously, being fully Anglican, fully Catholic, fully ecumenical, fully open to those of all faiths and beliefs,
- be intellectually stretching, stimulating, challenging,
- be hospitable, welcoming, cheerful, professional, full of Hope; creating supportive communities in aesthetically pleasing environments,
- be well-rounded, holistic, integrated, a team, a community of communities, collaborating in wider partnerships.

Equality and Diversity

Consistent with its Mission, Liverpool Hope strives to be a University where the individual and individuality matter. We hold students, staff and visitors in high regard and we seek to foster a working and learning environment that recognises and respects difference. All staff are expected to comply with the University's Equality and Diversity policies in the performance of their duties.

Health and Safety

Liverpool Hope University is committed to ensuring the health, safety and welfare of all staff at work and of students, visitors and others by continuous improvement in standards of health and safety. All staff are expected to comply with the University's Health and Safety policies in the performance of their duties

Sustainability

Liverpool Hope University is committed to enhancing the quality of its environment for its staff and students working and living at the University and the wider community; and aims to manage its operations in ways that are environmentally sustainable, economically feasible and socially responsible. All staff are expected to work in accordance with, and promote the University's sustainability practices.

Benefits of working at Liverpool Hope University

Liverpool Hope offers its employees a full range of benefits:

Pay and pensions

- Competitive rates of pay defined using the HERA job evaluation scheme
- Pension schemes with generous employer contributions

Home and Family

- Generous Annual Leave Arrangement
- Opportunity for flexible working arrangements

Training and Development

- Induction training for all new staff
- Opportunities to participate in overseas exchange with Erasmus Staff Mobility
- Staff development opportunities

Health and Well-being

- Hope Park Sports fitness suite and classes with discounted membership
- A range of food outlets with healthy eating options
- Staff counselling service
- Staff cycle scheme
- Support with lifestyle changes
- A range of social activities and groups
- On-site chapel, multi-faith prayer room and Chaplaincy
- Eye testing scheme

We also provide a variety of staff discounts ranging from reduced price Theatre tickets to discounts on beauty treatments.

Library services

Liverpool Hope's Library Service provides access to a wide-ranging collection of physical and online resources to support learning and research. The service also provides different types of study space across both campuses to support the wide range of learning styles and needs, from individual study rooms to group spaces, and from silent study to more relaxed social learning

Car Parking

All users of University car parks are required to pay for their use. The University has a scalable charging system for annual permits and pay and display facilities for occasional users.

We recruit staff nationally and internationally as we seek out the best to help build Hope for the future. If you join us you will be doing so at an exciting and challenging time as we work to build a liberal arts inspired university of distinction in the UK.

Useful Links

[Life at Hope](#)

[School of Law and Criminology](#)

[Personnel](#)

[Job Opportunities](#)

[New International Staff](#)

